

CARL SANDBURG COLLEGE
(586th Meeting)
Regular Meeting – April 21, 2005

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in Room 360, The Extension Center, Bushnell, Illinois, on Thursday, April 21, 2005, at 5:00 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Vice Chairperson
Mr. John A. Kraus, Secretary
Mr. John T. Huston
Mr. Bruce A. Lauerman
Ms. Gayla J. Pacheco
Ms. Nancy L. Youngquist
Ms. Meghan Kennedy, Student Representative

Absent: Mr. Thomas H. Colclasure, Chairperson

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Robin DeMott, Mr. Steve Norton, Mr. Samuel Sudhakar, and Dr. Lori Sundberg. Others: Mr. William Robinson and Mr. Tom West.

Canvass of April 5, 2005,

Board Nonpartisan Election: The canvassing board consisting of: Dr. D. Wayne Green, Mr. John Kraus, Mr. Bruce Lauerman, and Ms. Nancy Youngquist canvassed votes cast in the April 5, 2005, nonpartisan election for Fulton, Hancock, Henderson, Henry, Knox, McDonough, Mercer, Schuyler, Stark, and Warren Counties, Illinois.

Entered Meeting: Mr. Tom Colclasure, Chairperson, entered the meeting at 5:16 p.m.

Closed Session: Ms. Nancy Youngquist moved and Dr. D. Wayne Green seconded a request for a Closed Session to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative “Absent”; Student Representative voted “Aye.”

RECONVENE

5:28 p.m.:

The regular meeting of the Board reconvened at 5:28 p.m.

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ROLL CALL: Present: Mr. Thomas H. Colclasure, Chairperson
Dr. D. Wayne Green, Vice Chairperson
Mr. John A. Kraus, Secretary
Mr. John T. Huston
Mr. Bruce A. Lauerman
Ms. Gayla J. Pacheco
Ms. Nancy L. Youngquist
Ms. Meghan Kennedy, Student Representative

Absent: None

Consideration of Release
of Minutes of Meetings
Lawfully Closed Under the
Open Meetings Act:

Mr. John Huston moved and Dr. D. Wayne Green seconded to approve the release of the following minutes of Closed Sessions due to the fact that the need for confidentiality no longer exists for these minutes: January 27, 2005.

MOTION: Voice vote – motion carried.

RECESS 5:30 p.m.

RECONVENE 7:00 p.m. Reconvene the 586th regular meeting of the Board of Trustees of Carl Sandburg College in Room 360, The Extension Center, Bushnell, Illinois, on Thursday, April 21, 2005, at 7:00 p.m.

ROLL CALL: Present: Mr. Thomas H. Colclasure, Chairperson
Dr. D. Wayne Green, Vice Chairperson
Mr. John A. Kraus, Secretary
Mr. John T. Huston
Mr. Bruce A. Lauerman
Ms. Gayla J. Pacheco
Ms. Nancy L. Youngquist
Ms. Meghan Kennedy, Student Representative

Absent: None

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Robin DeMott, Ms. Carol Kreider, Ms. Debra Miller, Ms. Beverly Naslund, Mr. Steve Norton,

Mr. Mark Pfeleger, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Dr. Lori Sundberg, and Ms. Lora Wright. Faculty: Ms. Diana Billeter, Faculty Representative. Staff: Ms. Angela Strom, Staff Representative. Others: Mr. Jack Ball, Dr. Magie Roberts, Mr. Jerry Stuart, Mr. Tom West, Mr. Les Allen, Mr. Chris Gavin, Mr. Mike Dickson, Mr. Alan Derbyshire, Mr. Bill Robinson, and representatives of the media.

Consent Agenda-General: Mr. John Kraus moved and Ms. Gayla Pacheco seconded to approve minutes of the March 24, 2005, meeting of the Board.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Consent Agenda-General: Dr. D. Wayne Green moved and Ms. Nancy Youngquist seconded to approve bills for the month of March 2005.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Financial Reports: Ms. Nancy Youngquist moved and Ms. Gayla Pacheco seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Resolution Adopting Board
Member Election Results:

The nonpartisan election held on April 5, 2005, resulted in the following vote count for three full terms on the Board of Trustees:

William C. Robinson received	12,719 votes,
John T. Huston received	12,997 votes,
Jack P. Ball received	11,025 votes,
Gayla J. Pacheco received	10,404 votes.

Mr. John Kraus moved and Dr. D. Wayne Green seconded that the Canvassing Resolution (read by Mr. Tom West) be accepted and that Mr. Jack P. Ball, Mr. John T. Huston, and Mr. William C. Robinson be declared elected to the Board of Trustees for full terms.

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MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff
Representative voted “Aye”; Student Representative voted “Aye.”

Appointment of
Chairperson Pro-Tem: Dr. D. Wayne Green moved and Mr. Bruce Lauerma seconded
the appointment of President Thomas A. Schmidt Chairperson Pro-
Tem.

MOTION: Voice vote – motion carried.

ADJOURNMENT
SINE DIE 7:10 p.m.: Dr. D. Wayne Green moved and Mr. John Kraus seconded that the
586th regular meeting of the Board be adjourned sine die.

MOTION: Voice vote – motion carried.

Call to Order of
Organizational Meeting: The 587th regular meeting of the Board of Trustees of Carl
Sandburg College was held in Room 360, The Extension Center,
Bushnell, Illinois, on Thursday, April 21, 2005, at 7:12 p.m. The
meeting was called to order by President Thomas A. Schmidt,
Chairperson Pro-Tem.

ROLL CALL: Present: Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John T. Huston
Mr. John A. Kraus
Mr. Bruce A. Lauerman
Mr. William C. Robinson
Ms. Meghan Kennedy, Student Representative

Absent: None

Oaths of Office: Heard an Oath of Office from Mr. Jack P. Ball, Mr. John T.
Huston, and Mr. William C. Robinson. These three were elected
to the Board of Trustees in the April 5, 2005, Nonpartisan
Consolidated Election.

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Election of Chairperson-
2005-2006:

Mr. John Kraus nominated and Mr. Jack Ball seconded the nomination of Dr. D. Wayne Green as Chairperson of the Board. Mr. John Huston moved and Mr. John Kraus seconded that nominations be closed and that a unanimous ballot be cast for Dr. D. Wayne Green as Chairperson of the Board.

MOTION:

Voice vote – motion carried.

Presentation of Certificate:

Dr. D. Wayne Green, Chairperson, presented a certificate to Mr. Tom Colclasure for his service as Chairperson of the Board from December 2004 through April 2005.

Election of Vice
Chairperson-2005-2006:

Mr. Tom Colclasure nominated and Mr. Bruce Lauerma seconded the nomination of Mr. John Kraus as Vice Chairperson of the Board. Mr. John Huston moved and Mr. Bruce Lauerma seconded that nominations be closed and that a unanimous ballot be cast for Mr. John Kraus as Vice Chairperson of the Board.

MOTION:

Voice vote – motion carried.

Election of Secretary-
2005-2006:

Mr. John Kraus nominated and Mr. Tom Colclasure seconded the nomination of Mr. Bruce Lauerma as Secretary of the Board. Mr. John Huston moved and Mr. John Kraus seconded that nominations be closed and that a unanimous ballot be cast for Mr. Bruce Lauerma as Secretary of the Board.

MOTION:

Voice vote – motion carried.

Appointment of
Recording Secretary:

Mr. Tom Colclasure nominated and Mr. Bruce Lauerma seconded the appointment of Ms. Mary Buckingham as Recording Secretary of the Board. Mr. John Kraus moved and Mr. Tom Colclasure seconded that nominations be closed and that a unanimous ballot be cast for Ms. Mary Buckingham as Recording Secretary of the Board.

MOTION:

Voice vote – motion carried.

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Appointment of
Treasurer:

Mr. Tom Colclasure nominated and Mr. Bruce Lauerman seconded the appointment of Ms. Lora Wright as Treasurer of the Board. Mr. Bruce Lauerman moved and Mr. John Kraus seconded that nominations be closed and that a unanimous ballot be cast for Ms. Lora Wright as Treasurer of the Board.

MOTION:

Voice vote – motion carried.

Designating Time and Place
of Board Meeting for
2005-2006:

Mr. Tom Colclasure moved and Mr. John Kraus seconded to approve designating the fourth Thursday of each month at 7:00 p.m. as the time to hold the Board of Trustees regular meetings during 2005-2006 (May-April). The meetings will be held in the in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, with the exception of July and October meetings held at The Branch Campus in Carthage, Illinois, and the April meeting held at The Extension Center in Bushnell, Illinois, unless otherwise designated by the Board of Trustees.

MOTION:

Voice vote – motion carried.

Contractual Agreement –
Board Member:

Mr. John Kraus moved and Mr. Tom Colclasure seconded to approve the indemnification agreement for Mr. Jack P. Ball and Mr. William C. Robinson, recently elected Board members who are not covered by the previous agreement.

MOTION:

Voice vote – motion carried.

Consent Agenda-General:

Mr. John Huston moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda – General:

- 2005 summer work schedule for full-time (benefited) employees that: extends from May 16, 2005, through August 5, 2005, daytime (1st shift) work schedule begins at 7:30 a.m. or 8:00 a.m. and ends at 4:00 p.m. (Monday through Friday), starting time will be at the discretion of the supervisor and depends upon whether the employee takes a one or one-half hour lunch, and part-time employees will continue to work their current schedule within the summer-hour schedule,

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- fourteen-College Educational Services Contract to formalize four regional advanced certificate Radiologic Technology programs, specifically; Sonography, Computed Tomography, Magnetic Resonance Imaging, and Nuclear Medicine,
- appointment of Human Services Assistant Program Advisory Committee: Ms. Susan Crawford, Ms. Mary Crittenden, Ms. Catherine Dwyer, Ms. Amy Fort, and Mr. Dan Yasenko.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Consent Agenda-Personnel: Mr. John Kraus moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda - Personnel:

- retirement of Mr. Robert Johnson, effective July 31, 2005,
- employment of Ms. Christy L. Pecsí, Supervisor of Administrative Computing, Mid-Management, Level III, Address 4, at an annual salary of \$27,090 prorated, effective May 1, 2005,
- resignation of Mr. John Christie, effective March 20, 2005,
- retirement of Mr. Donald Cunningham, effective June 30, 2005.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Salary Adjustment for
WIA Staff:

Mr. Bruce Lauerman moved and Mr. John Kraus seconded to approve a 4.50 percent salary adjustment for WIA Staff. (This adjustment will be solely funded through grant funds.)

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

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Award WWAN
Project Bid:

Mr. Jack Ball moved and Mr. John Kraus seconded to approve the award of the WWAN (Wireless Wide Area Network) project to Derby Tech Computer Works of East Moline, Illinois, in an amount not to exceed \$645,000 and dependant upon the actual number of Intergovernmental Agreements (IA) consummated with Carl Sandburg College.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay”; one “Abstain.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Award WWAN Managed
Service Level Contract:

Mr. Bruce Lauerman moved and Mr. John Kraus seconded to approve to enter into a five (5) year Managed Service Level Agreement (SLA) effective July 1, 2005, with Derby Tech Computer Works to maintain the WWAN (24/7) at an annual cost not to exceed \$42,000 and dependent upon the number of IA’s consummated with Carl Sandburg College.

MOTION:

On roll call vote, six members voted “Aye”; none voted “Nay”; one “Abstain.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Authorize the Concept/
Working Cash Fund
WWAN Internal Loan:

Mr. Tom Colclasure moved and Ms. Meghan Kennedy seconded to approve to authorize the concept of using the College’s Working Cash Fund to accommodate a five-year internal loan program beginning July 1, 2005, and in an amount not to exceed \$645,000 for the purpose of “cash flowing” the WWAN project. (The administration anticipates presenting the enabling resolution to activate this loan program to the Board of Trustees for their formal approval at their regular meeting scheduled for June 23, 2005.)

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

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PRESIDENT: President Schmidt reported that Graduation will be on Wednesday, May 11 and that Dr. Christine Baumgardner, an Alumnus of CSC, will be the commencement speaker. President Schmidt said that GED Graduation will be on Thursday, May 12 and Mr. Terry Haywood, columnist for *The Paper*, will be the speaker. Mr. Haywood is a Shawnee Community College graduate.

VICE PRESIDENT OF ACADEMIC SERVICES: Mr. Larry Benne distributed the first CSC GED Alumnus Newsletter. Benne reported that he just returned from the AACC Convention in Boston. Many of the topics addressed at the convention were topics that CSC has already been addressing. CSC is not alone in problem areas. Other schools appear to be having similar problems and concerns. Most of his fees for the conference were paid from the Perkins Grant.

VICE PRESIDENT OF STUDENT SERVICES: Mr. Steve Norton reported that we will soon be registering for fall semester. He stated that this past Monday we ran trial runs in colleague. Everything went quite well and he thanked everyone in Student Services for their efforts. Norton stated that on May 5 CSC will be hosting “Welcome to the Real World” for junior high students. We have the privilege of hosting this event every three years.

VICE PRESIDENT OF TECHNOLOGY SERVICES: Mr. Samuel Sudhakar reported that Dr. Ken Grodjesk, Ms. Linda Lee, and he had the privilege of representing the College and presenting a paper on *Faculty Peer Support Group* at the eLearning 2005 conference in Dallas, Texas. He stated that their presentation was well received and that they learned a great deal about the teaching/learning process and faculty technology training/support from other colleges and universities in attendance. Sudhakar said that CSC will be going live with Registration and Accounts Receivable/Cash Receipts on April 25. He said that the new system will bring significant efficiencies to our current processes as well as empower student’s access to a variety of student services twenty four hours a day.

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DEAN OF HUMAN
RESOURCES/
ORGANIZATIONAL
DEVELOPMENT:

Dr. Sundberg reported she attended a conference two weeks ago on Interest Based Bargaining. She said that it was an extremely informative conference and she learned a great deal from other colleges, as well as, through the program itself. Sundberg reported that we have heard that we will have a Perkins allocation for next year. Ms. Peggy Libby is in the process now of working with the Deans to get their ideas back for the coming year. We will have \$286,762 for 2006. We will receive \$13,076 for the Program Improvement Grant. Lastly, Sundberg said that colleague migration for HR is getting better and better as they go.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Robin DeMott, Mr. Larry Byrne, and Mr. Sherry Berg.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the ICCTA Lobby Day will be held May 4 in Springfield. A dinner will be held the night before with Representative Kevin McCarthy, Chair of the House Higher Education Committee. Huston said that the Annual ICCTA Convention and Awards Banquet will be held in Chicago on June 16, 17, & 18. Huston reminded newly elected trustees that at the there will be a “New Trustee Orientation” session on Friday, June 17.

STUDENT
REPRESENTATIVE:

Ms. Meghan Kennedy reported that Mr. Michael Walters, two other students, and she attended Student Lobby Day in Springfield the first week in April. They met with Representative Moffitt, Senator Risinger, and Senator Sullivan. Kennedy stated that SGA Elections will be held next week. She will be bringing the newly elected Student Representative to the Board to the May Board Meeting as a guest.

FACULTY
REPRESENTATIVE:

Ms. Diana Billeter reported that the new Faculty Representative to the Board will be Ms. Kim Norris and that she will be bringing her as a guest to the June Board Meeting.

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STAFF

REPRESENTATIVE: Ms. Angela Strom reported that Datatel is ready to go in Student Services.

BOARD REPORTS:

Mr. Tom Colclasure reported that he looks forward to working with Mr. Bill Robinson and Mr. Jack Ball on the Board. He also stated that Ms. Sue Andrews will be having a book signing for her poetry book on Friday, May 6 at the Dr. Donald G. Crist Student Center during the Sandburg Days Festival.

Mr. Bill Robinson said that he is glad to be joining the Board and that the Board's work looks very interesting.

Mr. John Kraus welcomed the two new board members and commended Ms. Gayla Pacheco and Ms. Nancy Youngquist for their past service to the Board. Kraus said they did an excellent job.

Dr. D. Wayne Green stated that he also appreciated the service that Ms. Pacheco and Ms. Youngquist gave to the Board.

Closed Session
8:45 p.m.:

Mr. Tom Colclasure moved and Mr. John Kraus seconded a request for a Closed Session to consider "pending" litigation, to consider the performance of specific employees of the public body, and collective negotiating matters between the public body and its employees or their representatives.

MOTION:

On roll call vote, seven members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative voted "Aye"; Staff Representative voted "Aye"; Student Representative voted "Aye."

RECONVENE
9:31 p.m.:

The Regular Meeting of the Board reconvened at 9:31 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerma, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Mr. William C. Robinson
Ms. Meghan Kennedy, Student Representative

Absent: None

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ADJOURNMENT

9:31 p.m.:

Mr. Tom Colclasure moved and Mr. John Kraus seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.